



Cedar Valley College

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

IT ALL BEGINS HERE.

Small Business Skills Development Initiative

For additional information such as course descriptions, please call Cedar Valley College Continuing Education and Workforce Development at 972.860.2995.

Title	Course/Section	Hours	Dates	Tuition
ADVANCED ACCOUNTING	ACNT 1093 33317	18	9/25/2010-10/30/2010	\$89
ADVANCED BOOKKEEPING	ACNT 2035 33313	16	10/5/2010-10/28/2010	\$79
ASSISTED LIVING MANAGEMENT	LTCA 2000 35080	24	9/10/2010-10/29/2010	\$175
	LTCA 2000 35081	24	11/5/2010-12/17/2010	\$175
ASSISTED LIVING MANAGEMENT CE	LTCA 2000 35009	12	09/30/10-10/1/2010	\$165
	LTCA 2000 35010	12	10/28/2010-10/29/2010	\$165
BEGINNING BOOKKEEPING	ACNT 1001 33311	16	9/7/2010-9/30/2010	\$79
BIDDING AND ESTIMATING	BMGT 2002 32305	7	11/17/2010	\$199
BUSINESS MARKETING	BMGT1016 32306	16	10/8/2010-10/29/2010	\$199
COMPUTERIZED ACCOUNTING I	ACNT 1010 33315	20	10/26/2010-11/18/2010	\$99
COMPUTER BASICS	ITSC 1012 32320	24	9/14/2010-10/7/2010	\$112
CONTINUOUS COMMISSIONING	CNBT 1091 32343	16	10/21/2010-10/22/2010	\$275
CORPORATE EVENT PLANNING	TRVM 1027 32363	48	9/14/2010-11/4/2010	\$249
CUSTOMER SERVICE STRATEGIES	BUSG 1005 32301	7	9/22/10	\$199

DO'S AND DON'TS IN CONSTRUCTION EMPLOYMENT	HRPO 1004 32307	7	10/27/2010	\$199
ECONOMICS FOR SMALL BUSINESSES	BUSA 1092 33331	16	9/30/2010-10/1/2010	\$149
ENVIRONMENTAL SERVICES TECH	CHHS 1091 32365	20	10/5/2010-10/28/2010	\$89
EXCEL FORMULAS & CALCULATIONS	ITSW 1022 32322	24	8/24/2010-9/30/2010	\$129
FINANCING FOR SMALL BUSINESSES	BUSG 1094 33329	7	10/30/2010-11/6/2010	\$59
GRANT WRITING, INTRODUCTION	ETWR 1000 32309	40	9/18/2010-11/20/2010	\$549
HEALTH CARE COMMUNICATION	HPRS 2032 33363	32	10/8/2010-10/29/2010	\$249
LEED EXAM PREP	CNBT1091 32345	12	11/12/2010-11/13/2010	\$299
MANAGEMENT CERTIFICATE	BMGT 1012 33067	32	9/1/2010-9/30/2010	\$575
	BMGT 1012 33069	32	10/1/2010-10/31/2010	\$575
	BMGT 1012 33071	32	11/1/2010-11/30/2010	\$575
MANAGING YOUR SMALL BUSINESS	BUSG 1008 33320	16	10/7/2010-10/28/2010	\$79
MARKETING YOUR SMALL BUSINESS	BMGT 1016 33341	7	11/6/2010-11/6/2010	\$69
MS ACCESS	ITSW 1053 32324	16	10/5/2010-10/28/2010	\$99
MS EXCEL	ITSW 1022 32320	16	9/7/2010-9/30/2010	\$99
MS EXCEL, INTRO ONLINE	ITSW 1022 33061	20	9/1/2010-9/30/2010	\$125
	ITSW 1022 33063	20	10/1/2010-10/31/2010	\$125
	ITSW 1022 33065	20	11/1/2010-11/30/2010	\$125
SOLAR INSTALLATION EXAM PREP	HART 1011 32341	48	10/4/2010-10/8/2010	\$1200
SUPERVISION CERTIFICATE	BMGT 1010 33073	32	9/1/2010-9/30/2010	\$425
	BMGT 1010 33075	32	10/1/2010-10/31/2010	\$425
	BMGT 1010 33077	32	11/1/2010-11/30/2010	\$425
SUSTAINABLE CITIES WORK	INDS 1010 32340	20	9/10/2010-12/3/2010	\$200
TAXES MADE EASY FOR THE SMALL BUSINESS OWNER	BUSG 1021 33327	7	10/9/2010-10/16/2010	\$59

THE ENTREPRENEUR BUSINESS	BUSG 1091 33323	32	10/2/2010-11/20/2010	\$249
THE HUMAN RESOURCE FUNCTION	HRPO 1000 33341	7	11/4/2010-11/11/2010	\$49
VISUAL BASIC ESSENTIALS	ITSE 1003 33055	20	9/1/2010-9/30/2010	\$225
	ITSE 1003 33057	20	10/1/2010-10/31/2010	\$225
	ITSE 1003 33059	20	11/1/2010-11/30/2010	\$225
WEB PAGE DESIGN	IMED 1002 32320	16	11/2/2010-11/30/2010	\$99
WELLNESS AND HEALTH PROMOTION	HPRS 1002 33361	16	9/4/2010-9/25/2010	\$49