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**El Centro College**

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

## SMALL BUSINESS INITIATIVE

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### Welding Program

#### *Fundamentals of Welding*

<i>COURSE NAME</i>	<i>CONTACT HOURS</i>
<b>Welding Fundamentals</b>	<b>172</b>
<b>Intro to Gas Metal Arc Welding</b>	<b>48</b>
<b>Fundamentals of Gas Tungsten Arc Welding</b>	<b>78</b>
<b>Blue Print Reading</b>	<b>48</b>
<i>Total Hours</i>	<b>346</b>
<i>Total Tuition</i>	<b>\$1,211</b>

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### Industrial Maintenance

#### *Mechanical Maintenance I*

<i>COURSE NAME</i>	<i>CONTACT HOURS</i>
<b>Shop Safety</b>	<b>30</b>
<b>Basic Blueprint Reading</b>	<b>32</b>
<b>Industrial Maintenance Technology, Basic</b>	<b>48</b>
<b>Introduction to Industrial Maintenance</b>	<b>48</b>
<b>Basic Machine Shop</b>	<b>64</b>
<b>Maintenance Welding</b>	<b>48</b>
<b>Occupational Math</b>	<b>30</b>
<i>Total Hours</i>	<b>300</b>
<i>Total Tuition</i>	<b>\$1,050</b>

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### Business and Technology

<i>COURSE NAME</i>	<i>CONTACT HOURS</i>	<i>COST</i>
<b>Introduction to Supervision</b>	<b>30 hrs</b>	<b>\$125</b>
<b>Developing Leadership in the Workplace</b>	<b>48 hrs</b>	<b>\$150</b>
<b>Communication in Management</b>	<b>48 hrs</b>	<b>\$150</b>
<b>Basic Computers</b>	<b>32 hrs</b>	<b>\$120</b>
<b>Basic Keyboarding</b>	<b>32 hrs</b>	<b>\$120</b>
<b>Speed and Accuracy,</b>	<b>32 hrs</b>	<b>\$120</b>
<b>Microsoft Office 2007 (Introduction)</b>	<b>40 hrs</b>	<b>\$125</b>
<b>Word I (Microsoft 2007) fast track training</b>	<b>8 hrs</b>	<b>\$99</b>
<b>Word II (Microsoft 2007) fast track training</b>	<b>8 hrs</b>	<b>\$99</b>

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